

ADMISSIONS

Hillsdale Free Will Baptist College is committed to educating and preparing students to make a positive impact on the church and society. The moral character of all applicants must be good. The secondary prerequisite is academic achievement.

HIGH SCHOOL CURRICULAR REQUIREMENTS

Curricular requirements for regular admission to the College are as follows:

- 4 units English (Grammar, Composition, Literature)
- 2 units Lab Science (Biology, Chemistry, Physics, or lab science certified by the school district; General science with or without a lab may not be used to meet this requirement.)
- 3 units Mathematics (Algebra I, Algebra II, Math Analysis, Geometry, Trigonometry, Calculus)
- 3 units History and Citizenship Skills (including one unit of American History and two additional units from the subjects of History, Economics, Geography, Government, non-Western Culture)
- 3 Additional units of subjects listed above or selected from the following: Computer Science or Foreign Language.

Students who did not complete these required courses in high school will be assigned appropriate remedial work by the Assessment Committee. Curricular deficiencies must be remediated in the first 24 hours of enrollment.

In addition to the above requirements, the following subjects are recommended for college preparation:

- 2 additional units: fine arts (music, art, drama, and speech)
- 1 additional unit: lab science (as described above)
- 1 additional unit: mathematics (as described above)

PLANNING SUGGESTIONS

1. High school students are encouraged to take the ACT or SAT in the spring of their junior year and apply early in their senior year. Apply on-line at actstudent.org.
2. In January of the high school senior year, parents should consider filing the Free Application for Federal Student Aid (FAFSA) which is required for grants, loans, college work study, and most scholarships. Apply on-line at fafsa.edu.gov. Receipt of financial aid is dependent on acceptance for admission. ***Scholarship preference is given to those filing prior to March 1.***
3. Transfer students are encouraged to apply for admission at least three months prior to date of entry.

CANDIDATES FOR ADMISSION

1. Graduates of high school with a minimum of a 'C' average, or satisfactory scores on entrance exams,

American College Test (ACT) or Scholastic Aptitude Test (SAT).

2. Persons with a GED Certificate from a State Department of Education.
3. Transfer students from other colleges (see Students on Probation or Suspension).

Based on a review of credentials, students may be admitted on regular, conditional, or probationary admission status. Hillsdale Free Will Baptist College reserves the right to restrict or deny admission to any person, otherwise eligible, for reasons determined to be in the best interest of the institution by the officers thereof. This reserved right shall be administered in a manner strictly consistent with state and federal non-discrimination laws. See the following sections: Admission Status Restrictions, Freshman Admission Requirements, and Transfer Admission Requirements.

ADMISSION STATUS RESTRICTIONS

The College is aware that all students have not had the same opportunities for academic preparation and character formation. In recognition of extenuating circumstances, three types of admission have been established: regular, conditional, or probationary status.

Regular Admission: Granted to students who have met the criteria for admissions. The student is eligible for enrollment and subject to the academic placement recommendations of the Assessment Committee.

Conditional Admission: Granted to students who have not completed the required admission documents. A student admitted conditionally is given permission to enroll and complete only one semester. If the student is unable to submit the required admission documents or resolve the doubt discovered in the application process, he or she will not be permitted to enroll in courses beyond one semester at this institution.

Probationary Admission: Granted to students who do not meet the criteria for a candidate for admission, or who have an ACT Composite Score lower than 18, or who transfer from another college while on academic probation, or whose placement scores reflect serious doubt as to the student's ability to benefit and succeed on the college level. The student is limited to no more than 13 credit hours while on probationary status. Probation may be removed after satisfactory completion of the semester at this institution by action of the Registrar.

ADMISSION DOCUMENTS

Admission to all degree programs of Hillsdale requires the submission of the following documents:

1. **Application for Admission.** A \$20 non-refundable fee (fee waived for fall applications received before March 1) must accompany the application form. A \$25 non-refundable fee must accompany international student application forms.

2. **Transcripts.**

High School Transcript. Both freshmen and college transfer applicants with fewer than 24 semester credit hours must submit a high school transcript to the Admissions Office. Freshman applicants may be admitted on the basis of an incomplete but official transcript, which shows grades through at least 6 semesters. Upon graduation, the student should request that a final, official transcript be sent to Hillsdale, bearing the signature of a school official, graduation date, complete grade record, standardized test scores, school seal, and class rank when possible.

College Transcripts. Transfer applicants must request that an official transcript from each college or university attended be sent directly from the institution to the Hillsdale Admissions Office. New freshmen who have taken concurrent college work must also request an official transcript from each college or university attended. Any student who fails to report work taken at another institution is subject to immediate expulsion from the College.

3. **Test Scores.** New freshmen are expected to submit satisfactory scores on either the American College Test (ACT) or Scholastic Aptitude Test (SAT). While no minimum score is required for admission, a composite score of less than 18 will limit the student to probationary admission. Students without an entrance exam score may only be admitted on probation. Those who have participated in the ACT may be admitted conditionally; however, their status may be changed upon receipt of the scores. Transfer students with fewer than 24 semester hours are also required to participate in ACT testing on the Hillsdale campus or a national test site. Admission without college entrance exams may only be conditional or probationary. Students who submit SAT scores should understand that they will be converted to equivalent ACT scores. The equivalency information may be obtained from the Admissions Office upon request.

ENROLLMENT DOCUMENTS

1. **Student Health Record.** Students must complete a health form prior to enrollment. Transfers may submit a previous college health form.
2. **Biblical Foundations Student Statement.** The Biblical Foundations Statement of Hillsdale has been adopted by the Board of Trustees and each student seeking admission to the College must sign the statement acknowledging understanding and pledging to respect the statement while enrolled as a student.

BIBLICAL FOUNDATIONS

In order to be enrolled students must sign an agreement to respect the Biblical Foundations Student Statement of Hillsdale.

BIBLICAL FOUNDATIONS STUDENT STATEMENT

(A complete disclosure is found in [A Treatise of the Faith and Practices of Free Will Baptists, Inc.](#), 1992

edition and is available upon request from the College Executive Offices.)

1. **God** - The one true and living God revealed in nature as the creator, preserver, and righteous governor of the universe. He is revealed in Scripture as the triune God—Father, Son, and Holy Spirit, the One personal, perfect, infinitely wise and good God existing in three persons. He is the Redeemer, Savior, Sanctifier, and Judge of humanity, the only proper object of worship whom all intelligent creatures are to love, adore, and obey.

1.1 Father - He is infinite Spirit, the first person of the Godhead who is self-existent, eternal, unchangeable, everywhere present, all-knowing, all-powerful, independent, good, wise, holy, just, and merciful. There is nothing in the universe that can justly represent Him, for there is none like Him. He is the fountain of all perfection and happiness, exercising providential care and superintendence over all His creatures and governing the world in wisdom and mercy, according to the testimony of His Word. He is glorified by the whole creation and is worthy to be loved and served by all intelligence.

1.2 Son - Jesus Christ, the Son of God, is one with the Father in His divine nature. He is the second person of the Godhead and fills all the offices and performs the works of God. While possessing all divine perfections, He was miraculously conceived and born of the Virgin Mary and made of the seed of David according to the flesh, the only begotten of the Father, and the only incarnation of God. He is, therefore, God manifest in the flesh, in His divine nature truly God and in His human nature truly man, yet without sin. He is the mediator between God and humanity, once crucified; He is now risen and glorified, the ever present Savior and Lord.

1.3 Holy Spirit - The Holy Spirit, the third person of the Godhead, is one with the Father in His divine nature. The Bible ascribes to the Holy Spirit all the attributes of God. The Holy Spirit convicts humanity of its sin and draws all to Christ. The Holy Spirit indwells and fills the lives of all believers and endows them with spiritual gifts that are to be used in their personal service to God. There are no particular gifts that serve as visible evidence of the salvation or sanctification of the believer.

2. **The Bible** - The Scriptures of the Old and the New Testaments were written by holy men who were inspired by the Holy Spirit. They constitute God's full and complete word to humanity, the infallible rule and guide to Christian faith and practice. They are without error and trustworthy in all matters upon which they speak.

2.1 Special Creation - God created the universe in its present state by His spoken word and for His pleasure and glory and the enjoyment of His creatures. This was accomplished in a literal six-day creation week as recorded in the book of Genesis.

2.2 Historicity - All historical matters in the Bible, including Genesis 1-11, are to be considered as an accurate, literal record.

3. **Sin** - Adam and Eve were created innocent, but by willful disobedience fell into a state of sin and condemnation. Their posterity, therefore, inherits a fallen nature of such tendencies that all who come to moral awareness, sin and become guilty before God.
4. **Redemption** - The Son of God, by His incarnation, life, sufferings, substitutionary death for sin, burial, and resurrection, effected for all a redemption from sin that is full and free and is the ground of salvation by faith. Jesus Christ died for our sins, was resurrected, and ascended to heaven, where He serves as the only mediator between God and humanity. Christ makes intercession for us until He comes again.
5. **Salvation** - Individuals, by virtue of any natural goodness and human work, cannot become the children of God. They are all dependent for salvation upon the freely-provided redemption of God that is effected through the blood of Christ, the regeneration of the believer through faith in Christ, and the operation of the Spirit. In salvation the free will of man is retained. All believers in Christ, who through grace persevere in holiness to the end of life, have promise of eternal salvation.
6. **Satan** - Satan, an evil being, is the evil accuser who slanders God to man and man to God. He is the tempter of humanity who continually solicits people to sin. He is to be resisted by submitting to God. Satan's final destiny is that of a conquered enemy who now abides under a perpetual curse, whereby he is finally to be cast alive into the lake of fire. There he is to be tormented forever, along with all who refuse repentance and faith in Jesus Christ.
7. **Last Things** - The Lord Jesus, who ascended on high and sits at the right hand of God, will bodily return to close the Gospel era, glorify His saints, and judge the world. At the last day there will be a bodily resurrection of the dead, and all humanity will be judged according to their works. Following the judgment, the righteous will enter into eternal life, and the wicked will be condemned to a state of endless punishment.

FRESHMEN ADMISSION REQUIREMENTS

After submitting the required admissions documents, applicants meeting the following criteria will satisfy the academic requirements for REGULAR admission to Hillsdale:

1. High school grade point average of at least 2.00 or 'C' average.
2. ACT composite score of 18 or above.

Freshmen who do not meet the above criteria may be considered for conditional or probationary admission. The Director of Admissions may require a personal interview prior to presenting the applicant to the Admissions Committee.

GENERAL PROCEDURES FOR FRESHMEN ADMISSION

In applying for admission to Hillsdale the student should:

1. Submit a completed application form provided by the College.
2. Submit a transcript of credits from the high school from which the student graduated, complete with class standing, grade points, and graduation date. A grade average below 2.00 ('C' average) will require a decision of the Admissions Committee.
3. Participate in the American College Testing (ACT) program. A score of 18 or below will require a student to enter Hillsdale under probationary admission.

TRANSFER STUDENT ADMISSION REQUIREMENTS

A student transferring from another institution must:

1. Submit a completed admission application form.
2. Submit official transcripts from any institutions of higher education the student has attended. A grade point average below 2.00 ('C' average) will require a decision of the Admissions Committee. Students who have completed less than 24 college credit hours must also submit a high school transcript. No transfer students will be considered for admission until presentation of their transcript(s) from the college(s) previously attended.
3. Submit ACT/SAT scores if fewer than 24 college credit hours have been completed.

STUDENTS ON PROBATION OR SUSPENSION

Should the Admissions Committee allow students on academic probation to enroll, the first semester will be limited to probationary status, and the student must maintain satisfactory progress (see Academic Progress). Students suspended from another college may be admitted by the Academic Affairs Committee.

INTERNATIONAL STUDENT ADMISSION PROCEDURES

International students who apply for admission must:

1. Complete an International Student Application for Admission.
2. Submit official transcripts of completed secondary school and college credits with notarized translations.
3. Schedule an admissions interview with the International Student Advisor.
4. Demonstrate English proficiency, if English is a second language, in one of the following ways: Submit the Test of English as a Foreign Language (TOEFL) or the English Language School (ELS) form. A score of 500 or more on the TOEFL test, a score of 173+ on the computerized TOEFL exam, or the completion of an equivalent level on the ELS is required to enroll in a regular course of study.
5. Present positive proof of financial ability to pay all expenses while in school.
6. Provide documentation of satisfactory health insurance coverage approved by the College.
7. Completed I-901 and fee (\$100) after I-20 is received.

8. A valid I-20 is required for students already in the United States.
9. Transfer students require:
 - a. A valid I-94
 - b. A copy of their U.S. transfer transcript.
 - c. Letter from transferring institution declaring financial standing, academic standing, and INS standing (have any reinstatements been required)
 - d. A valid I-20 (transfer students can provide, with written verification, a copy of their original I-20 from their transferring institution.)
 - e. International transfer students are evaluated by the same academic standards as other transfer students.

ADULT AND SPECIAL STUDENTS

Students who are not candidates for degrees may be given special enrollment permission by the Registrar. This category includes the following: students taking only audit courses, students who have at least a bachelor's degree, high school students concurrently enrolled in the College, or adults over 25 years of age who do not meet the regular admissions requirements.

HOME STUDY OR UNACCREDITED HIGH SCHOOLS

Applicants who are graduates of an unaccredited or home study high school program are eligible for admission under the following conditions:

1. The applicant must have taken the ACT or the SAT.
2. The applicant's high school class must have graduated.
3. The applicant must satisfy the high school curricular requirements as certified by the high school or, in case of home study, the parent.

READMISSION POLICY

Former students who have not attended Hillsdale Free Will Baptist College for a period of two 16-week semesters or more (summers excluded) must be readmitted before enrollment. A readmission application, official transcripts of all work completed since leaving Hillsdale Free Will Baptist College, and a personal interview are required for admission.

CONCURRENT ENROLLMENT

High school juniors and seniors meeting the requirements listed below may be admitted as special students:

- a. Graduating seniors who are enrolled at an accredited high school and who have achieved a minimum composite ACT score of 19 or a high school grade point average of 3.0.
- b. Juniors who are enrolled at an accredited high school and who have achieved a minimum composite ACT score of 21 or a high school grade point average of 3.5.
- c. Home study students or students from unaccredited high schools who are 17 years of age or older and who have achieved a minimum composite ACT score of 19.
- d. Home study students or students from unaccredited high schools who are 16 years of

age or older and who have achieved a minimum composite ACT score of 21.

ACADEMIC PLACEMENT

Placement tests and ACT scores are used to determine placement in certain courses such as English, mathematics, reading, and science. The ACT scores used for placement are as follows:

English	
<16	Fundamental English Skills
16-25 +	4 years H.S. English (A, B, C) English Composition I
>25 +	4 years H.S. English (A, B) English Composition II
Reading	
<18	Reading Development
Math	
<15	Basic Mathematical Concepts
15-19	Intermediate Algebra Math Concepts/Applications Foundations of Geometry/Measurement
>19 + 2 years H.S.	Algebra College Algebra College Algebra for Business

Students who are not prepared to enter regular college courses will be required to complete appropriate developmental courses as assigned by the Assessment Committee.

All degree-seeking students must have either passed a computer literacy exam or completed Computer Literacy (CSCI 1003) before enrolling in any other computer course.

TRANSFER CREDIT

Transfer work from other post-secondary institutions, whose accrediting agency is listed by the U.S. Department of Education as a nationally recognized accrediting agency, will be evaluated to apply as credit on degrees awarded at the College. Courses approved for transfer must have been completed with passing grades. Associate degrees earned at approved Oklahoma institutions of higher education will be accepted in their entirety. In Oklahoma, credits earned by a student at an institution accredited by a recognized national accrediting agency may be reviewed on a course-by-course basis for possible transfer to an institution in The Oklahoma State System for Higher Education.

CONVERSION OF QUARTER HOURS TO SEMESTER HOURS

Hillsdale's standard for conversion of quarter hours to semester hours is 67% equivalency, rounded to the nearest whole credit.

DEGREE MILLS AND DIPLOMA MILLS

The following information is based on the publications of the Council for Higher Education Accreditation (CHEA) of which Hillsdale College is a member.

If the answers to many of the following questions are “yes,” the degree provider under consideration may be a “mill”:

- Can degrees be purchased?
- Is there a claim of accreditation when there is no evidence of this status?
- Is there a claim of accreditation from a questionable accrediting organization?
- Does the operation lack state or federal licensure or authority to operate?
- Is little if any attendance required of students, either online or in class?
- Are few assignments required for students to earn credits?
- Is a very short period of time required to earn a degree?
- Are degrees available based solely on experience or resume review?
- Are there few requirements for graduation?
- Does the operation fail to provide any information about a campus or business location or address and rely, e.g., only on a post office box?
- Does the operation fail to provide a list of its faculty and their qualifications?
- Does the operation have a name similar to other well-known colleges and universities?
- Does the operation make claims in its publications for which there is no evidence?

Hillsdale will not transfer academic credit from a known degree mill.

There are institutions that may not be accredited but are not degree mills. For example, the institution may be seeking accreditation, but the process is not complete. Or a legitimate institution may choose not to be accredited for reasons that do not relate to quality (see Unaccredited Institutions of Higher Education).

UNACCREDITED INSTITUTIONS OF HIGHER EDUCATION

Academic credits from an unaccredited institution of higher education will be considered through the Academic Affairs Committee as an exception to policy. However, the student must make a written request to the Vice President of Academic Affairs.

CREDIT FOR EXTRA-INSTITUTIONAL LEARNING

Students may receive credit for examinations (i.e., CLEP) or other extra-institutional learning. See “Credit for Extra-Institutional Learning” in the Academic section of this Catalog. Hillsdale recognizes that many students have been involved in significant learning beyond their formal education. Students are encouraged to maximize the opportunity to receive Credit for Extra-Institutional Learning in order to meet degree requirements and advance toward more demanding subject matter.

The credit received through the procedures in the “Credit for Extra-Institutional Learning” category will be transcribed with the grade of ‘CR’ for credit and no honor points will be calculated into the student’s Grade Point Average (GPA). A fee of \$15/credit hour will be

charged for transcribing Credit for Extra-Institutional Learning.

REGISTRATION

All students are expected to register on the official registration dates each year. Special permission is required for carrying more than 17 hours per semester. Students with regular employment should curtail their academic load. No student may register after the last day to enroll. The College reserves the right to cancel any class with fewer than eight registrants.

ADMISSION TO CLASSES

Students are permitted to enter classes only after the completion of financial arrangements. A student who fails to complete such arrangements within two days after the official registration day will not be permitted to attend class.

EXCEPTIONS PROCEDURE

Any student who is denied admission may appeal the decision of the Admissions Office. The appeal must be presented in writing by the student to the Director of Admissions. Any pertinent information which the student believes may improve his/her position may be presented. The Director of Admissions will forward a recommendation to the Administrative Committee. The decision of the Administrative Committee will be final.

ASSESSMENT PLAN OUTLINE

Hillsdale believes in a value added approach to education. It is therefore extremely important to evaluate students in the following:

1. Entry level assessment - high school grades, curriculum strength, ACT scores, and placement tests.
2. Writing Skills assessment - ENGL 1213 English Composition II term paper, ENGL 3113 Writing and Research paper, and an upper level writing project in their major.
3. General Education assessment - each sophomore who has completed 46 credit hours or more is required to participate in the College Academic Achievement Proficiency (CAAP) Test. This provides a quantitative measure of the strength of the General Education program of the College.
4. Exit Assessment - exit interview, Student Satisfaction Survey, and Senior Portfolio or Recital.

Students will participate in assessment as required for admission, course enrollment, college classification, and degree requirements. Student Assessment Profiles, containing the individual student’s assessment record, will be stored under the supervision of the Director of Assessment. Full-time and graduating students are required to participate in the annual assessment day held on the campus each spring semester.